

# CHESHIRE EAST COUNCIL

## Audit and Governance Committee

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**Date of meeting:** 27<sup>th</sup> September 2012  
**Report of:** Chairman of the Audit and Governance Committee  
**Title:** Audit and Governance Committee Annual Report 2011/12  
**Portfolio Holder:** Councillor Peter Raynes

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### **1.0 Report Summary**

- 1.1 The purpose of the report is for the Committee to consider the draft 2011/12 Annual Report of the Audit and Governance Committee and agree the final version of the report that will go to Council in October 2012.

### **2.0 Recommendation**

- 2.1 That the Committee consider the draft Annual Report 2011/12 as attached (Appendix A) and agree the final version that will go to Council in October 2012.

### **3.0 Reasons for Recommendation**

- 3.1 In accordance with the Council's Constitution, the Audit and Governance Committee shall submit an annual report to Council.

### **4.0 Wards Affected**

- 4.1 All wards

### **5.0 Local Wards Affected**

- 5.1 Not applicable

### **6.0 Policy Implications**

- 6.1 Not applicable

### **7.0 Financial Implications**

- 7.1 None

### **8.0 Legal Implications**

- 8.1 None

## **9.0 Risk Assessment**

- 9.1 There is a requirement within the Council's Constitution for the Audit and Governance Committee to submit an annual report to Council. Failure to submit the record would be a breach of the Constitution.

## **10.0 Background and Options**

- 10.1 Many Audit Committees prepare an annual report to demonstrate how they have fulfilled their terms of reference and to account for their performance. CIPFA guidance states key aspects to consider including in such a report are:

- Committee membership
- Summary of activity, including key topics, decisions and recommendations.
- Review of the committee's effectiveness, including any external assessment results.
- Development activity undertaken. For example training, networking with other audit committees or peer reviews.

It also states that annual reports should be publically available and care should be taken to make them readable and accessible.

- 10.2 The requirement to submit an annual report is now included within Cheshire East Council's Constitution and the 2011/12 report is the first annual report of this Committee.

## **11.0 Access to information**

The background papers relating to this report can be inspected by contacting the report writer:

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